

MINUTES OF THE CARL W. NELSON ANIMAL SHELTER BOARD/MEMBERSHIP MEETING October 19, 2005

Attending: Char Walter, Deb Flint, Nichole Sauer, Rosemary Aney, April Strohmeyer, Tim Andres, Bill Korner, Pat Korner, Fran Goodwin, Jennifer Laursen, Sandy Frodin

The meeting was called to order by President, Deb Flint at 5:30 P.M.

Bill Korner made a motion to approve the minutes of the September meeting. Seconded by Tim Andres. Motion carried.

Char Walter presented the Treasurer's report. We have a balance of \$6772.44 which includes our reserve fund of \$3000.00 from the Carl Nelson Trust.

Old Business:

Foster Program: Pat Korner asked to turn the Coordinator's duties over to Fran Goodwin. She feels that Fran has much more experience with a foster program than she does and would be better as Coordinator. Pat said that she would still be willing to help with the program. Fran said that she will accept the job of Coordinator. Thank you, Fran, for taking on the job, and thank you, Pat, for all you have already done for the foster program. We discussed several issues regarding the foster program. Deb is looking into insurance. Fran said she would check with other foster programs regarding legal liabilities that we may have. We reviewed the Foster Care Application, the Foster Care Expense Reimbursement Policy, the Foster Home Agreement Form, a Frequently Asked Questions Document. Several suggestions were made for minor changes on the forms. Fran will make the changes and present the final draft of the documents at the next meeting. Fran will use the forms that were developed to start contacting and assessing potential foster families as soon as possible. We decided to start our program by fostering dogs from Dogs Rule. It is felt that there is less chance of problems if we start with Kathy's dogs, since she will know their temperament and health.

Membership Drive: Deb reported that 2,709 membership brochures were mailed on October 5 to the 53948 and 53950 area codes. We mailed as many as we could for the \$550.00 that was approved for the project. We have received about \$535.00 in donations and membership fees so far from the mailing.

Membership Dues: The board decided to extend the membership of all current members and those joining through March 1, 2006 until March 1, 2007. This is being done so that everyone's membership will expire on the same day and renewals will be easier to handle. A motion was made by Tim, seconded by Nichole, to extend the memberships as stated. Motion carried. In the future, members joining between October 1 and March 1 will receive one year plus a few extra months, making their membership due on March 1 of the year following the first March 1 of their membership. This is going to be done so that no one has to pay a second membership fee only a few months after they join for the first time.

Lifetime Member: Bill made a motion to make Linda Sue Miller a lifetime member of the Carl W. Nelson Animal Shelter. Motion seconded by Deb. Motion carried unanimously.

Calendar: Nichole reported that she has received one entry for the calendar contest. Rosemary said that she will try to get some press releases on the radio and papers to let people know that the deadline is October 31.

Elderly Assistance: Rosemary reported that we have served one Elderly Assistance Client. Marcia Jakubik volunteered to accompany Rosemary to trim the toenails of a dog owned by Anna Madden. Anna was very appreciative of our help and we hope to help her again in the future. Thanks, Marcia for assisting with Peanut. Char and Nichole volunteered to help with the Elderly Assistance Program if needed.

Adoption Application: Rosemary presented the final draft of the adoption application form. Motion by Jennifer, seconded by Nichole to approve the application as presented. Motion carried.

Prison Partnership: Deb read an email she had from the prison contact stating that they will build items for us to raffle or use in the shelter. Deb passed out pictures of items that we might use for a raffle. We will need to provide the material for anything they make. Tim and Nichole will check with some lumber companies to see if we can get a discount on material.

Land Acquisition: The board reviewed a proposed agreement with Florence and Donald Wildes regarding the land donation. A motion was made by Char, seconded by Pat to allow up to \$200.00 to have an attorney review the agreement for us. Motion carried.

Fund Raising: Tim volunteered to act as the Fund Raising Coordinator. He will be present a plan for future fund raisers to the board. Nichole volunteered to contact other shelters to see what fund raisers work the best for them. Rosemary said that she felt it was better to have 1 or 2 large fund raisers a year than to have several little ones.

New Business:

Meeting Presentations: Deb discussed some handouts that may be used for anyone giving a presentation at a public speaking event. We should try to have 2 members at any public speaking engagement. Currently Deb is working with the Kiwanis and Lions clubs on setting up some presentations.

Financial Plan: Deb asked for someone to volunteer to develop a financial plan which is needed for applying for grants. Rosemary volunteered to create one.

Youth Clubs: It was decided to charge youth clubs a \$25.00 membership fee. The Lindina Busy Bees 4H Club has joined our organization.

Spay and Neuter Coordinator: We need someone to act as the Spay and Neuter Coordinator. The Spay and Neuter Coordinator does not have to be a board member. The Coordinator will be responsible to contact other shelters to find out what is involved in sponsoring a Spay/Neuter Clinic, such as how many volunteers does it take, what forms are used, what type of advertising should be done, what are the legal issues, how many animals can be done in one clinic, etc. The coordinator will then present a plan for the Spay and Neuter Program to the board, along with any forms needed. The Coordinator will also be responsible to schedule the event and to enlist volunteers for the event. The Coordinator can enlist any member to help with any of the tasks. Being a Coordinator has many rewards and is a great way to help our organization and the community. If anyone is interested in helping with our Spay and Neuter Program please contact Deb Flint.

P.O. Box: Nichole asked if the shelter should open a P.O. Box. Several people have asked her why our address is a private home instead of a place of business. She volunteered to check on the cost of a P.O. box and report back at the next meeting.

Logos: Seven board members met on October 17 to pre-judge the logos because we received over 360 entries. They narrowed them down to 21 finalist and the board voted on the 3 top winners. First place will go to Shannon Rattunde of Necedah. Second place goes to Morgan Place of Lyndon Station. Third Place goes to Benjamin Armitage of Mauston. The other 18 finalist will receive honorable mentions. Congratulations to our winners and thank you to all of the students who entered the contest. Be watching our web site for pictures of some of the entries. The winning logos will be posted on our web site (www.carlnelson.org) in the very near future.

Motion to adjourn made by Rosemary, seconded by Deb. Meeting adjourned.

Respectfully submitted,
Rosemary Aney, Secretary